

Berkshire Taconic Community Foundation Chatham Education Foundation Grant Guidelines for Arts and Humanities Fund

The Arts and Humanities Fund of the Chatham Education Foundation is an endowed fund whose purpose is to enhance and enrich the experience of the arts and humanities of students and teachers in the Chatham Central School District (CCSD). We seek to support projects that will promote excellence.

Grants will be accepted from students, teachers, administrators, parents and members of the broader community.

ELIGIBILITY

Grants from the Chatham Education Foundation will not replace public dollars for the school district. Possible projects in the arts and humanities include, but are certainly not limited to: independent study; new programs; extracurricular activities; individual creative projects, in or outside the classroom; visiting speakers; artists-in-residence; professional development for teachers; library resources, and class field trips.

The arts and humanities are broadly defined and include all cultural and humanities disciplines. Not eligible are mathematic, scientific, or athletic projects.

Grants awarded may range from \$100 to \$5,000 for the first several years as Chatham Education Foundation builds its endowment. Grant money may be used for materials, professional fees, travel and associated costs.

Applications will be reviewed by the governing board of the Chatham Education Foundation, made up of community members, parents, teachers, students, the Superintendent and a member of the Board of Education. Our recommendations will be referred to Berkshire Taconic's board of directors for final approval.

REVIEW CRITERIA

Applications will be reviewed using the following criteria:

Excellence Is the project or service truly of a high quality? Is it the right time for the project? Does it involve qualified individuals/groups?

Impact What is the potential impact of the project or service on the CCSD community? This does not mean the number of people involved, but rather the quality of the impact.

Ability Is the project well thought out and feasible?

DEADLINE

Completed applications must be received at Berkshire Taconic Foundation Offices no later than 5 p.m., March 31, 2007 for projects that will take place in the 2007-2008 school year.

Applicants will be notified by May 31, 2007.

BERKSHIRE TACONIC COMMUNITY FOUNDATION

The Chatham Education Foundation is an endowed fund of the Berkshire Taconic Community Foundation. The Fund for the Arts and Humanities was started by an endowment grant from an anonymous donor in the Chatham area. Berkshire Taconic is a nonprofit organization that cultivates philanthropy in ways that have a direct positive impact in Berkshire (MA), Columbia (NY), northeast Dutchess (NY) and northwest Litchfield (CT) counties.

Chatham Education Foundation Grant Application for Arts and Humanities Fund

Chatham Education Foundation – Arts and Humanities Grant Proposal Summary. All applicants must complete the Grant Proposal Summary. Completed proposals must be received at Berkshire Taconic by 5 p.m., March 31.

Applicant(s) Name(s): _____

Address: _____

Phone Number: _____ Email: _____

Relationship of applicant(s) to CCSD (e.g. student, teacher, parent, community member, etc.)

Title of project: _____

I. Brief description of project

II. Budget Information:

a. Total cost of project: _____

b. Amount requested from *The Foundation* _____

c. Amount you expect to raise from other sources: _____

Chatham Education Foundation
Grant Application for Arts and Humanities Fund (continued)

How to apply

Complete the Grant Proposal Summary and attach a one page grant proposal that responds to the following questions:

1. How does the project relate to the arts and humanities, and how does it encourage excellence?
2. What type(s) of support will you/have you received from CCSD faculty and administration?
3. What is the timetable for completion of the project?

Please also include an itemized budget for the project. If this is not a new project, please indicate how it has been funded in prior years and why support from this fund is needed. List all costs associated with the project – e.g. materials, professional fees, travel, rentals, etc., as well as other sources of financial support, and any additional documentation you feel would help in evaluating the proposal.

If the applicant is not a teacher or school administrator, this application must be signed off by the superintendent, principal, a teacher or a member of the school administration below

Name: _____

Title: _____

Berkshire Taconic Community Foundation

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