

Berkshire Taconic Community Foundation Grant Application Guidelines for Germantown Student Education Arts and Humanities Endowment Fund

Eligibility

Grants from the Germantown Student Education Arts and Humanities Endowment Fund will not replace public dollars for the school district. Possible projects in the arts and humanities include, but are certainly not limited to: independent study; new programs; extracurricular activities; individual creative projects, in or outside the classroom; visiting speakers; artists-in-residence; professional development for teachers; library resources, and class field trips. Preference will be given to activities that take place within the school community.

The Germantown Student Education Arts and Humanities Endowment Fund is an endowed fund whose purpose is to enhance and enrich the experience of the arts and humanities of students and teachers in the Germantown Central School District (GCSD). We seek to support projects that will promote excellence. Grant applications will be accepted from students, teachers, administrators, parents and members of the broader community.

The arts and humanities are broadly defined and include all cultural and humanities disciplines. Not eligible are mathematic, scientific, or athletic projects.

For requests from individuals, preference will be given to projects that lead to a significant impact on the school community.

Awards

Grants awarded may range from \$100 to \$2,500 for the first several years as the fund builds its endowment.

Deadline

Completed applications must be received at Berkshire Taconic by 5 p.m. on March 30th

To Apply

Complete the attached application form and send it to Berkshire Taconic Community Foundation

Notification

Applicant will be informed of Berkshire Taconic's decision within two months of the deadline date.

Review Process

Applications will be reviewed by the governing board of the Germantown Student Education Arts and Humanities Endowment Fund, made up of community members, parents, teachers, students, the Superintendent and a member of the Board of Education. Their recommendations will be reviewed by Berkshire Taconic's board of directors.

Berkshire Taconic Community Foundation

271 Main Street, Suite 3, Great Barrington, MA 01230-1972

T: 413.528.8039 F: 413.528.8158 E: info@berkshiretaconic.org www.berkshiretaconic.org

Review Criteria

Applications will be reviewed using the following criteria:

- **Excellence** Is the project or service truly of a high quality? Is it the right time for the project? Does it involve qualified individuals/groups?
- **Impact** What is the potential impact of the project or service on the GCSD community? This does not mean the number of people involved, but rather the quality of the impact.
- **Ability** Is the project well thought out and feasible?

Questions

Please contact Maeve O’Dea, Berkshire Taconic’s program director at 413.528.8039 or by email at maeve@berkshiretaconic.org

Berkshire Taconic Community Foundation

Berkshire Taconic Community Foundation builds stronger, more vibrant communities and improves the quality of life for all residents of Berkshire County, MA; Columbia County and northeast Dutchess County, NY; and northwest Litchfield County, CT. Since 1987, we have been an agent for positive change in the region we serve. In education, health care, basic human services, transportation, the arts, youth and senior programs—our grants touch all aspects of life and every person in the Berkshire Taconic region. Each year, we help thousands of donors achieve their philanthropic goals and hundreds of nonprofits carry on their good work. Berkshire Taconic is a 501 (c)(3) charitable organization and is proud to serve as steward for this fund.

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Berkshire Taconic Community Foundation
Germantown Student Education Arts and Humanities
Endowment Fund
Grant Application– Proposal Summary

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All applicants must complete the Grant Proposal Summary. Completed proposals must be received at Berkshire Taconic by 5 p.m., **March 30th**.

Applicant(s) Name(s): _____

Address: _____

Phone Number: _____ Email: _____

Relationship of applicant(s) to GCSD (e.g. student, teacher, community member)

Title of project: _____

I. Brief description of project

Number of students who will be impacted _____ Grade level(s) _____

II. Budget Information:

a. Total cost of project: _____

b. Amount requested from *The Fund* _____

c. Amount you expect to raise from other sources: _____

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Grant Application– Proposal Narrative

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How to apply

Complete the Grant Proposal Summary and attach a one page grant proposal that responds to the following questions:

- How does the project relate to the arts and humanities, and how does it encourage excellence?
- What type(s) of support will you/have you received from GCSD faculty and administration?
- What is the timetable for completion of the project?

Please also include an itemized budget for the project. If this is not a new project, please indicate how it has been funded in prior years and why support from this fund is needed. List all costs associated with the project – e.g. materials, professional fees, travel, rentals, etc., as well as other sources of financial support, and any additional documentation you feel would help in evaluating the proposal.

If the applicant is not a teacher or school administrator, this application must be signed off by the superintendent, principal, a teacher or a member of the school administration below

Name: _____

Title: _____

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 Germantown Student Education Arts and Humanities
 Endowment Fund
 Grant Application– Proposal Budget

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Detail budget and total cost. Please specify amount requested, how it will be spent, what other funding sources are available to you and why you need financial assistance from the Germantown Arts and Humanities Fund.

Expense	Estimated Cost	Amount Requested from Fund	Source of Funds to pay balance of cost
Total Requested			

Note: Remember to calculate shipping and handling costs for items to be purchased from vendors. Please include estimates/price lists for such items, where possible.

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