

Fund Association Changes or Additions

Fund Name: _____

Fund Advisor- Add Remove or Replace Whom: _____ with name below.
(Primary contact, access to DonorCentral, receives financial statements, signer on disbursements and cc'd on donations)

Name: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Email: _____
Work Phone: _____ Cell: _____

Notification of Donations- Add Remove Replace Whom: _____ with name below.
(Person to whom notification of incoming donations is sent)

Name: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Email: _____
Work Phone: _____ Cell: _____

Additional signer- Add Remove Replace Whom: _____ with name below.
(Person authorized to sign off on disbursements out of the fund)

Name: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Email: _____
Work Phone: _____ Cell: _____

Statement Only- Add Remove Replace Whom: _____ with name below.

Name: _____ Title: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Email: _____
Work Phone: _____ Cell: _____

Current Fund Advisor-

Name: _____ Title: _____

***Signature Required:** _____ Date: _____

Please return completed copy to: Berkshire Taconic Community Foundation
800 N Main Street
Sheffield, MA 01257-0400
t: 413.229.0370 f: 413.229.0329
www.berkshiretaconic.org

***NOTE:** All fund advisors will receive access to Donor Central. If you would like to request additional users please email our Gifts Coordinator at dbenassutti@berkshiretaconic.org.

To process this request, this form must be signed by the current fund advisor.